

### Steps for Algebra Problems (Unit 9)

**Always remember – whatever you do to one side you must do to the other side!**

1. Remove parentheses (distributive property)
2. Can you combine like terms on the LHS (left hand side)?
3. Can you combine like terms on the RHS (right hand side)?
4. Is there a variable on both sides? If yes remove it from one side – do the opposite
5. Find the variable – is there a number being added or subtracted?  
(get rid of it – do the opposite)
6. Is there a number “next to” or multiplied by the variable?  
(get rid of it – Divide)
7. Circle your answer.
8. Check your answer